

- a clear statement, available to MPs and their staff (and marking shift to a new system) of what support will be provided by the House and what arrangements will fall within IPSA's remit;
- clearly stating each MP's responsibility for his/her own claims.

4.3 It was agreed that the team develop the draft paper in light of the discussion and circulate to Board members for further comments

4.4 The Board also requested:

- Details on the proposed functional division of future responsibilities between the House and IPSA;
- A comparison of current and proposed expense claim procedures;
- A paper setting out the proposed procedures for claims and describing the proposed levels of advice and guidance to be offered to MPs and their staff.

4.5 The Board took the decision, without prejudice, to revisit the question of mortgage interest at some future time.

5. Scope and Timing of Consultation

5.1 Following discussion, the Board agreed:

- All consultation questions must be consistent and plainly expressed;
- Polling and/or Citizens' Juries to be considered as components of the consultation;
- The formal consultation period will be early in the New Year.

6. Board's Involvement in Consultation Process

6.1 The Board approved outline proposals for developing the public presence of IPSA and agreed that the Head of Communications will work up plans.

7. Any Other Business

7.1 The Board held a short discussion on anticipated forthcoming legislation and its likely impact.